



# SCHOOL CITY OF HOBART

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<http://www.hobart.k12.in.us>

*"Building College and Career Ready Brickies"*

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Dear Parents/Guardians,

As the school year begins, I would like to remind parents of some important considerations that will help us keep your children healthy and in school. Health history, medication orders and care plans **MUST** be submitted and reviewed every school year. If a student has a diagnosed health condition, there **MUST** be a care plan and or emergency plan on file to attend school. Please read this letter completely and contact the school nurse if you have any questions or concerns.

**IMMUNIZATION REQUIREMENTS:** All students must meet state immunization requirements in order to attend school. Please be sure your child is up to date on all immunizations. Your child's healthcare provider or school nurse can help you determine if he/she needs further immunizations. If you have a medical or religious exemption, a signed exemption form must be completed by the parent (and physician for medical exemptions) and on file at the beginning of each school year.

**STUDENT HEALTH HISTORY and LIFE-THREATENING CONDITIONS:** Please let the school nurse know if your student has significant health history, life threatening allergies or special medical concerns. If your child has a life-threatening condition (defined as "a health condition that will put a child in danger of death during the school day if a medication or treatment order and a nursing plan are not in place"), a nursing Emergency Care Plan (ECP) must be provided by the child's healthcare provider. This includes asthma, diabetes, seizures, allergy with Epi-pen, or other medical conditions.

**FOOD ALLERGIES: a physician's note is required** for diagnosed food allergies, so that we can provide substitutions. Substitutions cannot be provided for non-allergy food sensitivities.

**DIABETIC STUDENTS:** A School Diabetic Care Plan must be on file from your physician. Even if you have an insulin pump or only check levels but do not take insulin. We must have emergency medications and orders in the clinic in case of emergencies and to assist and care for all diabetic students.

**MEDICATION ADMINISTRATION AT SCHOOL:** When a child requires medication, in most cases this can be given at home, outside of school hours. However, if your child must receive medication in order to be in school, you will need to submit an **Authorization for Prescribed Medication or Treatment Form** completed by a licensed healthcare provider (LHP) or physician, signed and dated by a parent/guardian and LHP. These forms are available in the summer packet or at in the school office.

- All over-the-counter (OTC) medication, requires a parent or guardian's signature on the **Authorization for Non-Prescribed Medication or Treatment Form**. This form must be filled out each school year with new medication brought in to the school nurse.
- **ALL** medications **MUST** be brought to school by the parent/guardian in the original pharmacy-labeled bottle; **DO NOT SEND WITH YOUR CHILD**. Ask your pharmacist to supply you with a special bottle for school use.
- All medication must be picked-up by a parent/guardian at the end of the school year. Medication not retrieved will be destroyed at the end of the year. No medication will be transfer to the next school year.

**EPI-PENS and RESPIRATORY RESCUE INHALERS:** If a student is permitted by parent/guardian and the LHP to self-carry or self-administer medication (applies only to inhalers or epi-pens), this should be indicated by the LHP on the Medication Administration form or Care Plan. All inhalers must be accompanied with a chamber for use during school. Nebulizers are not permitted to be used at school, per CDC guidelines.

We thank you for helping us be proactive and keeping our schools safe and healthy!

Sincerely,

Jamie Noel, RN, BSN,  
Coordinator of Student Health Services  
School City of Hobart

The School City of Hobart does not discriminate on the basis of race, creed, sex, color, national origin, religion, age, sexual orientation, marital status, genetic information, or disability, including limited English proficiency.