

**SCHOOL CITY OF HOBART**  
**STUDENT ENGAGEMENT AND ATTENDANCE POLICY FOR E-LEARNING**

I hereby acknowledge, affirm and agree to the following:

Due to COVID-19 concerns, the School City of Hobart is conducting E-Learning for students during times of community spread.

**Student/Parent Expectations and Responsibilities:**

The School City of Hobart is committed to providing parents and students with resources to support parent engagement, but it is the parents' responsibility to actively monitor, engage, and encourage their student in the learning process.

**While participating in the School City of Hobart E-Learning program, parents and student must agree to not record sessions without written permission from the principal of the school.**

**The student must maintain a regular school day schedule and class schedule and must login at the beginning of the school day.**

The student should be provided with a quiet place to complete his/her school work. Parents should check that their children are completing school work every day; students are expected to complete school work every day. Parents should monitor assignments and progress to ensure their student stays on task, and on track.

Opportunities during regular class time should be when students seek additional instructional support including asking questions of their teacher. Technology tools will be used during lessons during this regular schedule to allow students to participate simultaneously.

Student progress will be reported to parents through Skyward and Canvas. Parents are encouraged to contact teachers and administrators as needed with questions, concerns, or to request a conference regarding their student. Parents are expected to meet virtually with teachers as needed throughout the school year, as deemed necessary by the teacher or parent.

**Attendance:**

**Students must maintain regular attendance, the same as if s/he was attending school in-person.** Attendance for E-Learning is defined as virtual/remote presence during the regular school hours on a day in which E-Learning instruction is being offered, which means logging-in to Canvas or other program(s) as required by the teacher for each class period and completing required assignments on time. **Parents must use Absence Request in Skyward to report absences the same as if the student was attending school in-person.** Absences should be reported in Skyward before the start time of each school day. Attendance will be recorded daily.

A person who knowingly or intentionally deprives a dependent of education commits a violation under Indiana Code § 35-46-1-4, neglect of a dependent, and may be subject to criminal prosecution.

A student will be considered chronically absent if s/he has been absent for ten percent (10%) or more of the school year from any reason. A student will be considered habitually truant if s/he has been absent ten (10) or more days within the school year without being excused or without being absent under a parental request that has been filed with the school. The School City of Hobart will provide child protective services and the Lake County Juvenile Center data on chronically absent students.

504 or Special Education:

Students with a 504 or an IEP are subject to some different and additional procedures in relation to program participation, change in placement and accommodations. All applicable law pertaining to special education students will be followed the same as if the student was attending in-person instruction at school.

**IN SIGNING THIS AGREEMENT, I ACKNOWLEDGE AND REPRESENT THAT I have read and understand this AGREEMENT.**

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Print Student Name

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Student Signature (if Student is 18 or over)

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Date

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Print Parent/Legal Guardian Name

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Parent/Legal Guardian Signature

\_\_\_\_\_

Date